Administrative Memo OSP10-002

SUBJECT: NSF Career Proposal Institution Cost Share Commitment

FROM: Gloria Greene, Director

DATE: 22 June 2010

Cost Share commitment for the 2010 NSF Career Proposals will be as follows:

a. The Vice President for Research will cost share the equivalent of the mini grant: $10,500/year for three (3) years (NTE: $31,500). Note: mini-grant funds restrictions will apply, i.e., GRA Tuition and Health Insurance are not covered; may be used to support the PI's salary and fringe benefits (up to one month or $5,000, whichever is less); and the salary and wages for individuals other than the faculty member; operating expenses, travel (funds cannot be used for routine attendance at professional meetings, but may be used for travel required to complete research); books, periodicals, etc.; and equipment if proposed and justified.

b. The Dean, Graduate Studies, will waive tuition for the first GRA for five (5) years. The PI (Agency-proposal) or Department must cover stipend and health insurance for all five years.

c. The Provost will waive tuition for the second GRA for five (5) years. The PI (Agency-proposal) or Department must cover stipend and health insurance for all five years.

d. If the PI proposes a third GRA which is funded by the agency, the Provost will provide matching funds at 1:1 (stipend, tuition and health insurance) for a fourth GRA. Tuition will be waived as noted in c., above.

e. Finally, the Provost has stated that a single course release to accommodate additional academic activities as proposed in the proposal to be taken either in the first or second semester after being awarded the CAREER grant. The department will be provided the requisite amount per nominal allocation of $3,500/course in COB, COE, COS and Nursing, and $2,250/course in COLA. This will not be shown as cost share on the proposal budget.